

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
August 12, 2013
7:30 p.m.
Council Chambers

Presentation by Loudoun County School Board/Staff regarding School Walk Zones

1. Items for Discussion

- a. Back to School Traffic Safety Initiative *(Tab 07)(30 min)*
- b. Legislative Agenda Update *(Tab 08)(20 min)*
- c. South King Street/Route 15 Landscaping Plan *(Tab 09)(20 min)*
- d. Plaza Street Bike Lane *(Tab 10)(20 min)*
- e. VRT/Bus System Update *(Tab 11)(30 min)*

2. Additions to Future Council Meetings (Tab A)

3. Information Memorandums

- a. Commission Permit TLCP 2013-0002 – Loudoun Water *(Tab 12)*
- b. County Building Code Follow-up Memorandum of Understanding *(Tab 13)*

4. Closed Session (30 min)

- a. Green Energy Partners
- b. Loudoun Water
- c. Easement/Right of Way Acquisition

5. Council Invitations

August 14 – Battlefield Run for Wounded Warrior Foundation, line up 9 a.m. at Best Buy – ride starts at 11 a.m.

August 16 – 9/11 Ride, 2 p.m., Downtown

August 17 – True Smiles School of the Arts Ribbon Cutting, 12 noon, 9 Catoctin Circle, SW

August 18 – While Washington Burned (Friends of Balch Library Fundraiser), 4 p.m., Birkby House

August 30-Sept. 2 – Epicurience, Morven Park

Sept. 3 – State Proclamation for Leesburg Volunteer Fire Company presentation, time tbd., Station 1

Sept. 7 – Crafty Stitches Ribbon Cutting, 12 noon, 1604 Village Market Blvd. #105 (Village at Leesburg)

Sept. 11 – Memorial Ceremony, 7 p.m., Town Green

Sept. 14 – Paragon Arts Festival, 10 am-6 p.m., Downtown

Sept. 15 – Paragon Arts Festival, 11 am-5 p.m., Downtown

Sept. 21 – Loudoun's Main Street Agriculture, 10 am-4 pm, Loudoun St., SW

Sept. 28 – Leesburg Airshow, 11 a.m., Leesburg Executive Airport

TOWN OF LEESBURG

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AGENDA

Town Council Meeting
August 13, 2013
7:30 p.m.
Council Chambers

1. CALL TO ORDER
2. INVOCATION: Mayor Umstattd
3. SALUTE TO THE FLAG: Council Member Martinez
4. ROLL CALL
5. MINUTES (*Tab B*)
 - a. Regular Session Minutes of July 9, 2013
 - b. Work Session Minutes of July 22, 2013
 - c. Regular Session Minutes of July 23, 2013
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS (*Tab C*)
 - a. Proclamation – National Payroll Week
 - b. Board of Architectural Review Annual Report
 - c. Proclamation - Day to Serve
8. PETITIONERS
9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Sister City Relationship – Saint Cyr sur Loire (*Tab 01*)

RESOLUTION

Authorizing the Town Manager to Initiate a Sister City Relationship with Saint Cyr sur Loire, France

- b. Sycolin Road Widening, Phase III – Mitigation Credits Contract Award (*Tab 02*)

RESOLUTION

Awarding Purchase of Sycolin Road Widening Phase III Stream and Wetlands Mitigation Bank Credits to Loudoun County Wetlands and Stream Restoration, L.C. in the Amount of \$100,554.86

- c. Annual Milling and Paving Program (Tab 03)

RESOLUTION

FY 2014 Annual Program for Street Milling, Resurfacing, Concrete Repairs and Handicap Ramp Installations

- d. Catoctin Circle Culvert Replacement Contract Award (Tab 04)

RESOLUTION

Awarding the Contract for the Catoctin Circle Culvert Replacement in the Amount of \$108,833.84

- e. Approval of the Next Town Hall Art Gallery – Doris Kidder (Tab 05)

RESOLUTION

Town Hall Art Gallery – Approval of the Next Art Exhibit by Doris Kidder

10. PUBLIC HEARINGS/APPEALS

- a. Appeal to Town Council – Comprehensive Sign Plan Amendment for Battlefield Shopping Center (Tab 06)(30 min)

MOTION

Because the proposed modifications to the Comprehensive Sign Plan for Battlefield Shopping Center do not meet the standards of the Town of Leesburg Section 15.13.5 and the Guidelines for Signs in the Old and Historic District, I move to AFFIRM the decision of the Administrative Panel in case TLHP-2013-0090, rendered on June 21, 2013.

Or

MOTION

Because the proposed modifications to the Comprehensive Sign Plan for Battlefield Shopping Center meet the standards of the Town of Leesburg Section 15.13.5 and the Guidelines for Signs in the Old and Historic District, I move to REVERSE the decision of the Administrative Panel in case TLHP-2013-0090, rendered on June 21, 2013.

Or

MOTION

Based on good planning practice and to facilitate the creation of a convenient, attractive and harmonious community, I move to MODIFY the decision of the Administrative Panel in case TLHP-2013-0090, rendered on June 21, 2013. by:

- _____
- _____
- _____

11. RESOLUTIONS AND MOTIONS

- a. Back to School Traffic Safety Initiative (Tab 07)(20 min)

RESOLUTION

Endorsing the Leesburg Police Department Traffic Safety Initiative

12. ORDINANCES

- a. None.

13. UNFINISHED BUSINESS

14. NEW BUSINESS

15. COUNCIL COMMENTS

16. MAYOR'S COMMENTS

17. MANAGER'S COMMENTS

18. CLOSED SESSION

- a. None.

19. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.